

花蓮縣私立海星高級中學 111 學年度教師甄選簡章
Recruitment for Foreign Teacher in Stella Maris High School

一. 科別：英文外籍教師 1 人，擇優錄取。

Hiring Department : Teachers for teaching English.

二. 聘期：自 111.09.01 至 112.07.31 止。

Term of Employment : September 1st, 2022 ~ July 31st, 2023.

三. 報名時間：即日起至 8 月 15 日（星期一），隨到隨審。

Registration Time : From now till August 15th, immediate CV review upon request.

四. 甄選日期：經初審通過後通知甄選時間。

Interview Time : Appointed time will be announced when CV review passed.

五. 甄選內容：

Application Process:

1. 書面審查 10%。

Documents reviewing : 10%; Including CV, autobiography, teacher's certificate, degree certificate or diploma, proofs of achievements, recommendation letters, etc. (If available.)

2. 試教 50%：指定教材。

Teaching demonstration : 50%. Appointed material will be provided in advance.

3. 口試 40%。

Oral interview : 40%.

六. 甄選資格及報名資料：

Qualifications of Application and Required Materials.

(一) 甄選資格：

Qualifications of Application

1. 申請之外籍英語教師，其護照國籍之官方語言或通行語言應為英語，各國之官方語言或通行語言依外交部認定。

Nationality : English as native language (Must hold the passport of countries where English is a national language, according to MOFA.)

2. 具教師資格取得合格（英語）教師 TESOL/TEFL 證書者。（二擇一）

Have teacher's certificate or TESOL or TEFL.

(二) 報名資料：

Required Materials

1. 身分證件：聘僱起始日內有效之護照、居留證（無者免繳）。
Identity Proof : Passport, and Copy of ARC (if available).
2. 學經歷證件：大專以上學歷畢業證書、服務或工作證明（無者免繳）。
Educational Proof : Copy of the highest degree certificate, work experience proof (if available).
3. 教師合格證書或任教資格證明文件。
Teacher's certificate or TESOL or TEFL certificate.
4. 專長或特殊表現證明（無者免繳）。
Proof of speciality, achievement, or reward records, etc. (If available).
5. 簡歷表、自傳、切結書。請至本校網站 www.smhs.hlc.edu.tw 最新消息下載。
（簡歷表得自行設計 A4 規格之表件繳交）。
CV, autobiography, and affidavit. Forms of above can be found on the official website of SMHS. (www.smhs.hlc.edu.tw)
6. 若有相關作品者，請在甄試當天提供甄試委員參考。
Other materials if related.

七. 報名方式：電子郵件報名。（其中切結書請簽名後掃描傳送，承辦人沈怡蕙主任 ihshen@smhs.hlc.edu.tw。）

Way of Registration : Email.

Please send documents to ihshen@smhs.hlc.edu.tw

Please print out and scan the affidavit after signing.

花蓮縣私立海星高級中學教師甄選報名簡歷表 Resume

報名日期 Registration date : 年 Year 月 Month 日 Day

姓名 Name		性別 Gender		身分證字號 ID number	
生日 Birthday				兵役狀況 Veteran status	
電子郵件 E-mail				婚姻 Marriage	
地址 Address					
電話 Telephone	H :	O :	Mobile :		
專業證照 Professional license					

學歷 Education :

	學校 School	科系所 Department	畢業或肄業 Graduated or not	Year of Graduation
大學 University				
研究所 Graduate School				

工作經歷 Work Experience :

服務機關/學校 Service/School	職稱 Job Title	服務期間 Service Period	離職原因 Reason for Leaving

自傳 Autobiography

自我簡述 Self-Description :

家庭成員與狀況 Family Members and Status :

學習的經驗 Learning Experience :

描述印象最深的老師 Describe the Most Impressive Teacher :

生涯規劃 Career Planning :

切結書 Affidavit

本人報名參加「花蓮縣私立海星高級中學 111 學年度教師甄選」時，同意下列事項：

When I sign up for the "Stella Maris Ursuline High School Teacher Selection for the 111th school year", I agree to the following matters:

一、本人聲明絕無教師法第 14 條第 1 項及教育人員任用條例第 31 條第 1 項、第 33 條所列各款情事及未涉及校園性騷擾事件尚在調查審議中之情形者，如有不實願負相關法律責任，並無異議放棄錄取及聘任資格。

I declare that there is absolutely no circumstance listed in Article 14, Paragraph 1 of the Teachers Act, Article 31, Paragraph 1, and Article 33 of the Regulations on the Appointment of Educational Personnel, and any cases that do not involve campus sexual harassment and are still under investigation and deliberation. Be willing to bear the relevant legal responsibilities, and have no objection to give up admission and employment qualifications.

二、本人報名參加教師甄選之資格與條件已自行檢核，如有未符合資格等情事時，除由本人自負法律責任外，願接受自動解聘，除繳還已核發之全數款項，並不得要求任何補償，特此聲明絕無異議。

I have checked my qualifications and conditions for signing up for teacher selection. If I do not meet the qualifications, I am willing to accept automatic dismissal, except that I am responsible for the legal responsibility, and I will not ask for any compensation except to pay back the full amount that has been issued. , hereby declares no objection.

三、若本人經甄選錄取後，倘嗣後無法辦理教師核薪，願無條件自到職日解職。

If I am selected and admitted, if I cannot handle the teacher's salary review later, I am willing to unconditionally be dismissed from the post on the day of appointment.

四、如所附為外國學歷證件，應依照大學辦理國外學歷採認辦法規定查證，如有不符或查證不認定情形時，無異議依約定接受解聘。

If the attached certificate is a foreign academic certificate, it should be verified in accordance with the university's regulations for the recognition of foreign academic qualifications.

五、本人同意經甄選錄取後，願意參與本校教師研習課程。

I agree that I am willing to participate in the teacher training course of our school after being selected and admitted.

此致 花蓮縣私立海星高級中學 Sincerely, Stella Maris Ursuline High School

承諾人 Promiser : (請簽名 Sign)

身分證 Identity :

地址 Address :

電話 Mobile :

年 Year 月 Month 日 Day